



Republic of the Philippines  
**PUBLIC ATTORNEY'S OFFICE**

**Tanggapan ng Manananggol Pambayan**  
DOJ Agencies Building, NIA Road corner East Avenue, 1104 Quezon City  
Telephone Nos. 929-90-10 / 929-94-36 ; Fax Nos. 927-68-10 / 926-28-78

**INVITATION TO BID FOR THE  
PROCUREMENT OF TWO THOUSAND FIVE (2,500) PIECES OF  
MESSENGER BAG FOR THE  
8<sup>th</sup> MANDATORY CONTINUING LEGAL EDUCATION (MCLE) OF THE  
PUBLIC ATTORNEYS OFFICE  
FOR FY 2024  
Purchase Request No. 366-04-2024**

(Through Public Bidding Pursuant to 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184)

1. The **PUBLIC ATTORNEY'S OFFICE**, through the *General Appropriations Act under fiscal year 2024* intends to apply the total amount of **ONE MILLION TWO HUNDRED FIFTY THOUSAND PESOS (Php 1,250,000.00)** being the ABC to payments under the contract for the subject procurement for the Public Attorney's Office, as described as follows:

<b>TWO THOUSAND FIVE HUNDRED (2,500) PIECES OF MESSENGER BAG</b>		
<b>APPROVED BUDGET FOR THE CONTRACT (Php 1,250,000.00)</b>		
<b>Delivery: Staggered Delivery</b>		
<b>Payment terms: immediately after the issuance of inspection and acceptance report for the complete delivery of items.</b>		
<b>QUANTITY</b>	<b>PRODUCT</b>	<b>DELIVERY SCHEDULE (After issuance of Notice to Proceed)</b>
2,500 pieces	Messenger Bag <ul style="list-style-type: none"><li>• Portfolio Bag in Premium 1680D Ballistic with thick nylon lining interior</li></ul>	<b>(800 pieces)</b> 15 calendar days  <b>(800 pieces)</b> 30 calendar days

	<ul style="list-style-type: none"> <li>● Foam Padded Interior with PE sheet stiffener for bottom base</li> <li>● Dual front zippered pockets  <b>Width :14.5- cm</b>  <b>Height: 18cm</b>  <b>Thickness 3.5 cm</b></li> <li>● 2 side pockets: 1 side with adjustable water bottle container and cord lock, 1 side with velcro flap enclosure  <b>Diameter 7.5 - 8 cm</b></li> <li>● Main body zippered opening with padded laptop sleeve partition</li> <li>● Thick Shoulder strap with heavy duty metal revolving dog hook, D/O ring and adjuster</li> <li>● Bag size : <b>15-18 L x 3-5 W x 11-13 H inches</b></li> <li>● Full colored <b>Direct to Film (DTF)</b> print in 2 front pockets (see attached logo in the Terms of Reference)</li> <li>● Color : <b>Black</b></li> </ul> <p>Warranty : 1 month</p> <p>Defective items must be replaced within 7 calendar days upon notice.</p> <p><b>The bidder must provide a sample bag during opening of bids.</b></p>	<p><b>(900 pieces)</b>  45 calendar days  *For strict compliance.</p> <p>Subject to the rules on Liquidated damages</p>
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2. The *Public Attorney's Office* now invites bids for the above Procurement Project. Delivery of the Goods is required to be accomplished within the schedule specified above within the period indicated above, upon receipt of notice to proceed/deliver. Bidders should have completed, within three (3) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "*pass/fail*" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from the PAO-Bids and Awards Committee and inspect the Bidding Documents at the address given below during **8:00am to 5:00pm**.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **26 April 2024 Friday** from the given address and website below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Five Thousand Pesos (Php 5,000.00)*. The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person.
6. The *PUBLIC ATTORNEY'S OFFICE* will hold a Pre-Bid Conference on **09 May 2024 THURSDAY Time: 10:30a.m.** at the PAO Central Office Library at PAO- Central Office, 5<sup>th</sup> Floor DOJ Agencies Bldg., NIA Road corner East Avenue, Diliman Quezon City and/or through video conferencing or webcasting *via Zoom*<sup>1</sup>, which shall be open to prospective bidders. **Zoom Link Meeting ID: 515 038 7823 with Passcode: PBAC2024.**
7. Bids must be duly received by the BAC Secretariat through **manual submission** at the office address indicated below, on or before **23 May 2024 THURSDAY 9:30a.m.** Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on **23 May 2024 THURSDAY 10:30a.m.** at the given address below and accessible via *Zoom*<sup>2</sup>. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity. Zoom Link Meeting ID: 515 038 7823 with Passcode: PBAC2024.

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<sup>1</sup> <https://us02web.zoom.us/j/5150387823?pwd=Sk5tTFh6blh0Z29VaEt6azI4WF13Zz09&omn=81536875097>  
Meeting ID: 515 038 7823 Passcode: PBAC2024

<sup>2</sup> <https://us02web.zoom.us/j/5150387823?pwd=Sk5tTFh6blh0Z29VaEt6azI4WF13Zz09&omn=81536875097>  
Meeting ID: 515 038 7823 Passcode: PBAC2024

10. The *PUBLIC ATTORNEYS OFFICE* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

11. For further information, please refer to:

ATTY. MIGUEL NARCISO A. ILAGAN  
PBAC, Head Secretariat

ENGR. ANGELA MARAMAG-PRADO  
PBAC, Secretariat Member

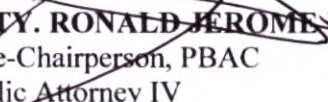
Public Attorney's Office  
DOJ Agencies Building, NIA Road  
corner East Avenue, Diliman, Quezon City  
Telephone number 929-94-36 locals 121, 122, & 131

12. You may visit the following websites:

For downloading of Bidding Documents: *PAO Website: pao.gov.ph*

25 April 2024

*For the PBAC Chairman*

  
**ATTY. RONALD JEROME P. NIEVES**  
Vice-Chairperson, PBAC  
Public Attorney IV  
Officer-In-Charge  
Legal Research Service